



## *Studio Handbook*

Welcome to the 2023-2024 season at Melrose Dance Academy! Whether you are a new or returning student, we thank you for being part of the Melrose Dance Academy family and we look forward to the numerous memories we will create together this upcoming season and beyond.

### Contact us!

We believe that an open line of communication between the studio and our families is essential to a successful dance experience. We encourage you to contact us with any questions that arise throughout the season.

**Call or text:**

781-665-6993

**Email:**

[MelroseDanceAcademy@gmail.com](mailto:MelroseDanceAcademy@gmail.com)

**Director/Studio Owner:**

Amanda Bruno Thompson

[Learn more about our staff](#)

22 Corey St. Melrose, MA 02176  
MelroseDance.com



## Studio Information

- Classes may be cancelled due to low enrollment.
- Our season runs along with the school year, ending mid to late June with our annual recital.
- Registration is done through our website. A form must be completed for every student before starting any lessons. A registration fee of \$35 will be charged for every family. We will hold your dancer's spot in a class for two weeks, if after two weeks the registration fee is not paid, we will release the spot in the class.
- Registration fees are non-refundable.
- In case of inclement weather, please call or text the studio 781-665-6993. An email will also be sent to the email address you provided at registration.
- All important information and monthly newsletters are sent to you by email. Email helps us efficiently keep everyone up to date on news and events at MDA. Please make sure we have your correct email address on file.
- Studio Calendar: <https://www.melrosedance.com/studio-calendar>
- Shop our dress code: <https://www.shopnimbly.com/melrosedanceacademy>
- See our space: <https://www.melrosedance.com/facilities>
- Learn more about our annual Recital: <https://www.melrosedance.com/recital-information>
- Get your MDA gear here: <https://teamstore.gtmsportswear.com/melrosedanceacademy>

[Studio Guidelines & Policies](#)



# Tuition

Tuition is based on the total cost for classes in a season and is billed on the 1st of each month to your email. Tuition includes classes, additional rehearsals, dress rehearsals, picture day and performances. **There will be no reduction in tuition for months with holidays, vacation weeks, or due to illness.** In the case of an extended illness, please call the studio to make special arrangements. Acceptable methods of payment include cash, check, or online payments.

- A \$25.00 late fee will be added to your account for each month your payment is late.
- Tuition can be paid in full upfront (non-refundable). In doing this by September 30, you will receive a 10% discount.
- There is a \$25.00 fee for returned payments.
- Monthly tuition is never pro-rated and determined from an average of entire classes from September-June. There is no discount or refund for missed classes. Make up classes are an option within two weeks of a missed class, as long as there is space in the comparable class.
- Registration fees and/or tuition are **NON-REFUNDABLE** & non transferable. If a student account is more than two months behind, the student will not be allowed to attend class until the account is current.

**Tuition is as follows and is billed on a monthly basis, per dancer:**

Creative Movement- \$49  
One hour class a week- \$68 (10% off each additional class)  
One 45 minute class a week- \$56  
Two 45 minute classes a week- \$107  
Three 45 minute classes a week- \$152  
Four 45 minute classes a week- \$197  
Five 45 minute classes a week- \$238  
Six 45 minute classes a week- \$269



## Performance Team

The purpose of the Melrose Dance Academy Performance Team Program is to provide dancers with an opportunity to dance at a higher level and make more of a commitment to dance, a team and the studio. Performance Team dancers must show determination, dedication, respect and a desire to be a productive dancer of this team. We aim to develop a team spirit and respect among all dancers of the team, as well as parents, teachers, and other non-competition students.

We have five levels of Performance Teams for ages 7 - 18. Dancers that are new to the studio will have to set up an audition time to meet with one of our Team instructors. The audition fee is \$25, which covers the instructor and studio time. Dancers will be placed on a Performance Team by the MDA Team instructors based on their ability level and maturity of choreography/music. Level placement is not up for discussion and age does not guarantee your dancer a spot on a specific team.

### **Performances:**

- Melrose Victorian Fair & other local events
- Two to three Competitions (February, March, April, and/or May)
- Dress Rehearsal and Recital (beginning-mid June)
- Sporting events (Boston Celtics, Providence Bruins, Boston Red Sox, etc.)

Classes involved with team include: Ballet, Tap, Jazz, Lyrical (for our teams ages 10+), Production (optional), Contemporary (optional), Solos/Duos (decided by the studio director)

For more information, please email us:

[MelroseDanceAcademy@gmail.com](mailto:MelroseDanceAcademy@gmail.com)

Or visit:

<https://www.melrosedance.com/teams>